

2017 How to Request a New Club at Panther Creek High School

Applications are available from Student Council Advisors and on the PCHS Website

Deadline for requesting a new club for 2017-2018: 2:30 p.m. Monday, September 25.
All **Club Applications AND Constitutions** must be completed and submitted to Mr. Gatlin, Room Mod 4-01, at the same time by Monday, September 25 at 2:30 pm.

Students submitting applications/constitutions must sign up for an interview time with the Student Council. Interviews will only be granted to those students who submit a **completed Application AND Constitution**. The Student Council, Student Council Advisors and the Administration will review all proposals for new groups for the 2017-2018 school year. Interviews will be held Wednesday, September 27, and Thursday, September 28, in Mr. Gatlin's room, Room Mod 4-01, during SMART lunch. There will be a mid-year evaluation in January to determine the relevance of your club.

In reviewing proposals for new clubs, the committee will consider the following:

Is there an existing group that has the same purpose?

How will this new group benefit the students, the school, and/or the community?

What commitment do the creators of the new club have to make the group viable and long-lasting?

Before a new club may be formed, a school staff member must be willing to accept the following responsibilities:

- Be present at all club meetings and sponsored activities.
- Approve all notices concerning activities.
- Account for all money through the bookkeeper.
- Approve all activities and submit activities that will take place on Panther Creek's campus to Student Council for initial approval. If Student Council supports the activity, the proposal will be submitted to the appropriate administrator for final approval. Student Council will notify the club advisor concerning approval status.
- Encourage member involvement.
- A staff member should not agree to sponsor a new club unless he/she has the time and commitment to help make the group become a viable and long-lasting one that benefits the students, school, and/or the community.

Club Expectations:

- Clubs preferably meet during SMART Lunch, but they may also meet after school between the hours of 2:30 p.m.– 4:00 p.m.
- Clubs must have the sponsor present at all meetings and club-sponsored activities.
- Presidents of clubs are expected to attend Inter-Club Council meetings, if scheduled.
- Club approval is for one year only. Clubs must submit a renewal application for the next school year at the end of the current school year.
- Student-initiated clubs must meet in January with Student Council for a mid-year review and share artifacts.